

Risk Assessment

Risk	Likelihood	Impact	Risk Category	Mitigation
Delay to/ failed procurement process leading to having no contract in place from 1st October 2018 and a negative impact on the sexual health of the local population and Councils reputation damaged	Medium	Medium	High	Set and follow a realistic timetable. Councils to negotiate short term contract with current provider in case of a delay or failed procurement
Financial risk- bidders' prices higher than available budget	Low	High	High	Service specification to be realistic and have flexibility on requirements from providers. Negotiation procedure is used for this process to allow dialogue with bidders to achieve a cost-effective service for the partnership
Reduced budget due to change from PH Grant to 100% business retention scheme	Low	High	Medium	Provision of sexual health service is mandated for the Council to provide so budget will remain the same even with changes to funding stream. The contract will have a break clause allowing notice to be given by either party for termination. This allows increased flexibility should a significant change in service provision be required.
Contract award decision challenged by an unsuccessful provider	Low	High	Medium	Procure contract in line with Council's contract rules and EU regulation ensuring right process is followed. Liaise with legal and corporate procurement departments at all stages and ensure documentation is kept.

The three boroughs unable to agree a joint vision for services across the sub region and one or more partner boroughs pull out of process	Low	High	Medium	Project group with representatives from the 3 boroughs to meet regularly and agree on service specification and budget at an early stage. Memorandum of Understanding in place setting out withdrawal/ exit arrangement agreed and signed by all 3 boroughs.
TUPE costs prevents providers from tendering for service	Low	High	Medium	Gather TUPE information early in project; get expert advice from legal services. Make information clear in ITT documents. Negotiate new short contract with current provider as contingency plan for no tenders received
No tender received, leading to increased service cost by current provider	Low	High	Medium	Clear service budget identified and new short term contract negotiated with current provider
Potential bidders do not identify appropriate premises for delivery of the service and therefore do not bid	Low	High	Medium	Project group working with NHS Estate to identify appropriate premises for service delivery across BHR
Inadequate officer capacity to take forward the actions required/ sudden loss of officer	Low	High	Medium	Affected borough to send a replacement as soon as possible. In the case of the project manager, Elevate East London to provide replacement as soon as possible
Commissioning plan not approved by necessary boards/groups.	Low	High	Medium	Provision of sexual health service is a mandated requirement for local authorities, individual boroughs to follow due process and request for approval to conduct procurement and award contract to the successful bidder before the start of the

				procurement process
Provider fail to meet contractual obligations	Low	High	Medium	<p>Clear set of outcomes set out in service specification and agreed with provider.</p> <p>Detailed mobilisation period with sufficient time included in procurement plan.</p> <p>Financial and Robust and regular performance monitoring procedures, performance indicators and consequences of failure to meet them set out in service contract.</p>